

Appendix 5 Event Protocol
CANADIAN TAEKWON-DO FEDERATION INTERNATIONAL
Rules of Competition Coloured Belt and Black Belt Provincial, Regional and National
Level Competition Version 6.0 2017
Effective June 1, 2019

Event Protocol

Must follow and be run according the rules and regulations of the International Taekwon-Do Federation and the Canadian Taekwon-Do Federation International.

1. **Black Belt meeting**, prior to the tournament, must include all important information for Officials and Instructors regarding the event, and includes a review of the rules and procedure of competition. This must also include ring assignments for all Officials for the day, including Jury Presidents and/or Senior Umpires for the ring along with their team for the day. All Officials and umpires should be informed as to when and where lunch will be held. The tournament host, chair of the umpire committee and chair of the tournament committee will run this meeting
2. **Opening ceremonies**, at the beginning of the event, to include introduction of Officials, and special guests, ITF Student oath and tenets, and the National Anthem. Ensure the correct order of precedence and protocol is kept during the introductions of VIP's and Officials:
 - a) Representatives of the government (precedence according to Heritage Canada and found at <http://www.pch.gc.ca/pgm/ceem-cced/prtcl/precedence-eng.cfm>)
 - b) Civic government representatives according to local protocol
 - c) Grandmasters (according to seniority) and other V.I.P.'s
 - d) Masters (according to rank and seniority)
 - e) Instructors (according to rank and seniority)
 - f) Assistant Instructors (attending with students, according to rank and seniority)
3. The Host must inform the Instructors and ring councils of the order of competition prior to the event being held and adhere to that schedule as much as possible.(i.e. the schedule must not be changed the day of the tournament). The host must post two copies of the competition schedule and have one available for review at the head table.
4. A check-in or on-deck area shall be provided and divisions mustered prior to being escorted to their assigned ring.
5. Bye sheets will be distributed from the on-deck area with the divisions to assigned rings. A tournament official shall oversee distribution of divisions to expedite the competition
6. Patterns and sparring competition shall run consecutively for each division so that athletes have finished competing when they leave the ring.
7. All colour belt competition shall be completed before black belt competition begins.
8. Contingency plan for errors in the event schedule must be in place
9. Protests follow T52 of the CTFI Rules of Competition Coloured Belt and Black Belt Provincial, Regional and National Level Competition Version 6.0 2017 have a fee of \$100.
10. In case of discrepancy or error during competition the tournament committee shall have final decision making authority.
11. Ensure there is a procedure for Officials' breaks and lunch rotation (should be included in information package).